

## Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room  
3839 North 3<sup>rd</sup> Street, Suite 209, Phoenix, AZ 85012  
August 19<sup>th</sup> 2014 – 2:00 p.m.

### **Committee Members Present**

Randy Meyer (Chairman)  
Carol Culbertson  
Larry Struck  
George Cushing  
Kathy Pearce  
John Aldecoa  
Paul Clark  
Stanley Zeitz

### **Committee Members Absent**

Martin Badegian  
Thomas Troxell  
Robert Barnes, ADVS Deputy Director/Designee

### **MFRF Committee Staff**

Michelle Sullivan, ADVS/MFRF

Assistant Arizona Attorney General - Invited

## **CALL TO ORDER and APPROVAL OF MINUTES**

Chairman Randy Meyer called the meeting to order at 2:14 p.m. Stanley Zeitz moved to approve the draft minutes of the public meeting held on July 15<sup>th</sup> 2014. Carol Culbertson seconded and the motion carried unanimously.

## **DISCLOSURE STATEMENT**

Chairman Meyer read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## **EXECUTIVE SESSION**

Chairman Meyer moved the meeting to executive session at 2:16 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## **APPLICATION RECOMMENDATIONS**

Chairman Meyer returned the meeting to public session at 3:47 p.m. to vote on applications.

- 1. 2013-November B** John Aldecoa moved to recommend application be approved for onetime assistance with partial phone, late auto payment, late storage payment with one month of reoccurring assistance. Carol Culbertson seconded the motion and the motion carried unanimously.

2. **2013-November C** John Aldecoa motioned application be denied for one time assistance with electric, auto insurance, sewer, gas, auto payment, cable, phone, and water due to less than 2/3 majority present and the hardship not caused by deployment. Carol Culberston seconded the motion, and the motion carried unanimously.
3. **2014-May A** Stanley Zeitz moved to recommend application is approved for three months' phone, internet, electric, gas, and water assistance only. Rent not approved due to lease not being current. Committee recommends applicant applies for food stamps and SSI. Carol Culberston seconded the motion, and the motion carried unanimously.
4. **2014-July E** John Aldecoa moved to recommend application be approved for up to \$3,500 for case management in the Transition in Place program that provides six assistance and navigation services. Carol Culbertson seconded the motion, and the motion carried by unanimously. Applicant was previously tabled at last meeting and has provided the necessary document requested from the VA.
5. **2014-July I** Stanley Zeitz moved to recommend application be approved as submitted for the remainder of participation in the Transition in Place program that provides six month housing assistance and supportive services up to \$10,000.00. Carol Culbertson seconded the motion, and the motion carried by unanimously.
6. **2014-July J** Carol Culbertson moved to recommend application be approved for three months of assistance with rent only. Kathy Pearce seconded the motion, and the motion carried by unanimously. Committee recommended applicant work with VA debt management to alleviate financial stress and assist with reducing debt.
7. **2014-July K** John Aldecoa moved to recommend application be approved as submitted for the remainder of participation in the Transition in Place program that provides six month housing assistance and supportive services up to \$10,000.00. Carol Culbertson seconded the motion, and the motion carried by unanimously.
8. **2014-August A** Stanley Zeitz moved to recommend the application be approved for three months of assistance with rent and utilities only. Stanley Zeitz requested the approval be contingent upon receipt of the breakdown on utility bills. Carol Culbertson seconded the motion and the motion carried unanimously.
9. **2014-August C** John Aldecoa moved to recommend the application be approved for two months of assistance with rent and phone only, not to exceed allowed amount per month. Carol Culbertson seconded the motion and the motion carried unanimously.
10. **2014-August D** Carol Culbertson moved to recommend the application be denied due to income being sufficient enough to support the request and the hardship is not combat related. Kathy Pearce seconded the motion and the motion carried by majority vote.
11. **2014-August E** Larry Struck moved to recommend application be approved for one month of rent, auto payment, auto insurance, and phone only. Carol Culbertson seconded the motion, and the motion carried by majority vote with one nay. John Aldecoa stated the applicant needs to verify employment and status of treatment at the VA.
12. **2014-August F** John Aldecoa moved to recommend application be approved two months of one mortgage plus HOA fee, auto payment, electric, gas, water, and the allowed amount for phone/internet only. Kathy Pearce seconded the motion, and the motion carried by majority vote. Committee recommended applicant reduce spending and seek financial counseling.

**13. 2013-03 A** John Aldecoa moved to recommend application be approved as submitted for auto repair assistance only. Carol Culbertson seconded the motion, and the motion carried by unanimously.

## **MARKETING REPORTS**

## **CALL TO PUBLIC**

## **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

Carol Culbertson moved to adjourn the Advisory Committee meeting. Stanley Zeitz seconded the motion and the motion carried unanimously meeting adjourned at 4:12 pm.

The next Advisory Committee meeting is scheduled for Tuesday, September 16<sup>th</sup> 2014 at 2:00 p.m. in the Director's Conference Room.